Financial and Administrative Report

Women Supporting Women

2012- 2013

Center/ Association Name: Women Center Aqabet Jabber

Project Name: Development of Fitness Center

Project Implementation Stages:

Stage One	Stage Two	Stage Three	Stage Four
Preparing for implementation	Purchasing needed materials	Implementing project	Following up, distributing tasks to workers, auditing bills and purchasing materials
Requesting for price offers	Chairs, Tables, Water coolers, awning	Preparing for the opening of the gymnasium	

The role of the Association and the local society in carrying out the project

1- Communicating with local society

2- Fulfilling a need in the society

3- Assisting women to develop and be part in all life fields

The Role of Dalia Association (financially and administratively)

1- Conducting workshops on how to make plans and budgets

2- Helping in the planning process

3- Helping with price offers

4- Preparing financial documents

5- Following up and supporting the association in all stages and all fields

The effect of the grant on the Center/ Association financially

1- Improving project

2- Developing the association

3- Developing project

4- Giving moral support to the association to continue its activities

The effect of the grant on the Center/ Association concerning

- **Relationships inside association**

  1. Working with team spirit
  2. Planning collectively
  3. Connecting to the association and belonging to it

- **Relationships with other Institutions**

  1. Meeting other institutions
  2. Exchanging knowledge and ideas
  3. Networking with local institutions and exchanging each on expertise

- **Relationships with local society**

  1. Increasing number of members
  2. Having good relations with some traders

No.	Items	Total Cost	Center Contributions	Local Society Contributions	Dalia Contributions	Contributors Names
1-	Window	**1200**	**-**	**-**	**1200**	Dalia Association
2-	Door frame	**300**	**-**	**-**	**300**	
3-	6 metal plates	**750**	**-**	**-**	**750**	
4-	Cement (ton and a half)	**750**	**-**	**-**	**750**	
5-	Worker wage	**2000**	**-**	**-**	**2000**	
6-	Chairs	**1790**	**490**	**-**	**1300**	
7-	Tables	**340**	**40**	**-**	**300**	
8-	Mirrors	**2500**	**500**	**-**	**2000**	
9-	Water Cooler	**1500**	**100**	**-**	**1400**	
10-	Electricity	**350**	**350**	**-**	**-**	
11-	Water/ Landline	**200**	**200**	**-**	**-**	
12-	Transportation	**300**	**300**	**-**	**-**	
	Total	**11980**	**1980**	**-**	**10000**	